

# Tango Social Club of Canberra

## Application for reimbursement of expenses

Surname \_\_\_\_\_ First name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Nature of expenses \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount (please show cents) \_\_\_\_\_ Receipt(s) attached  Yes  No

Date expenses incurred \_\_\_\_\_

'I certify that these expenses have been incurred by me on behalf of the Tango Social Club of Canberra'

\_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)

### Expense authorised

\_\_\_\_\_ (Signature of Chairman or Secretary)

\_\_\_\_\_ (Date)

### Payment approved

\_\_\_\_\_ (Treasurer's signature)

\_\_\_\_\_ (Date)

### Treasurer's use only

Date of payment \_\_\_\_\_

Cheque number \_\_\_\_\_

*More tango, more often*

